

RULES FOR THE 2025 CALL FOR GRANTS FROM THE PALARQ FOUNDATION FOR ARCHAEOLOGY AND HUMAN PALEONTOLOGY PROJECTS ABROAD

1. Purpose and Objective: The objective of this call for grants is to award financial aid to Archaeology and Human Paleontology projects carried out outside of Europe by Spanish public institutions. The aim is to promote research in these fields, fostering culture and promoting international collaboration and the generation of scientific knowledge.

2. Requirements for Beneficiaries: Research teams belonging to Spanish public institutions such as universities, research institutes, CSIC, ICREA or similar organizations may be beneficiaries of the grant. The Principal Investigator (PI) or Principal Investigators (PIs) must hold a doctorate and have a current contractual relationship with the institution for the duration of the project.

3. Deadline and Form of Submission of Applications: The deadline for submission of applications will be open from 10 a.m. on March 10 to 10 a.m. on April 10, 2025 (Spanish peninsular time). Applications must be submitted online using the form available on the Palarq Foundation website. The results of the call for applications will be announced during the fourth quarter of 2025.

4. Project requirements: Projects applying for the first time to this call for proposals must already be in the development phase at the time of publication of the call and have defined objectives for the next three years. The application must include both this three-year plan and the specific objectives for the year for which the grant is being requested.

5. Required Documentation: Applicants must submit:

1. Registration form
2. CVA of each of the PIs. The specific CVA for the AEI can be filled in using the FECYT CVN editor (<https://cvn.fecyt.es/editor/index.html?locale=eng#INDEX>) or from any other system adapted to the CVN standard. Instructions for filling in the CVA can be found at the Palarq Foundation website
3. Total budget for the project, indicating what other sources of funding are available (funding institution and amount). In addition, the items and the percentage to be allocated to the Palarq Foundation must be specified.
4. Official permit in the name of the Spanish PI applying for the grant from the Palarq Foundation. If the Spanish PI or PIs are not named on the permit, they must present delegated authorization from the permit holder, issued by the corresponding state authority, which expressly refers to the interventions related to the Spanish project. In countries where research and excavation permits are required for the Spanish team, both must be presented (Attach PDF)
5. Graphic material
 - a) Geographical location of the site
 - b) Site plan (in jpg format, 300pp quality)
 - c) 5 images representative of the project (for information purposes)
 - d) Video (optional)
6. In the case of projects already funded by the Palarq Foundation in the last two calls, a scientific-technical report must also be attached describing the work carried out with the aid granted by the Foundation, as well as the results obtained in the interventions themselves (maximum 60,000 characters)

6. Evaluation Criteria Applications will be evaluated according to the following criteria:

- Scientific quality, relevance, feasibility and originality of the proposal.
- Quality, track record and suitability of the research team for the project.
- Scientific impact: previous and foreseeable results of the project.
- Scientific and social impact in the country where the project is being carried out.
- Suitability of the budget for the proposed objectives.

A Scientific Evaluation Committee appointed by the Palarq Foundation will be in charge of evaluating the applications and selecting the projects that meet the requirements of the call for proposals.

7. Financial Endowment and Expenses covered by the Grant: The total budget allocated to each call for proposals will depend on the availability of the Palarq Foundation.

Expenses that can be financed by the grant include:

- Transportation, accommodation and subsistence of the team (at least 50% of the team must be Spanish).
- Auxiliary and technical personnel from the country where the excavation campaign is being carried out, hired exclusively for that year's intervention.
- Expendable excavation material.
- Analysis and treatment of recovered materials (up to 20% of the total budget).

When justifying grant from the Palarq Foundation, the following expenses will not be accepted:

- Activities and/or dissemination materials.
- Salaries, scholarships or similar for Spanish team personnel.
- Attendance and/or organization of conferences or similar activities.
- Inventoriable material.

An Economic Evaluation Committee appointed by the Palarq Foundation will ensure that the economic requirements of the call for applications are met.

8. Justification and Follow-up: The beneficiaries of the grants must present a scientific-technical report (maximum 30,000 characters) with the results of the campaign, as well as a preliminary economic report (list of main expenses). The deadline for submitting both reports may not exceed 45 days after the end of the campaign. In addition, in the first 15 days of January of the year following the implementation of the project, the institution receiving the grant must provide a final expenditure report. The Palarq Foundation may request additional documentation if deemed necessary.

9. Publicity and Dissemination of Results: Those responsible for the projects receiving grant must acknowledge the contribution of the Palarq Foundation to the research in their publications and similar materials (online or offline), as well as sending digital copies of the corresponding work to the Foundation.

10. Acceptance of the Rules: Submission of the application implies acceptance of the rules and the procedure established by the Palarq Foundation. Applications that do not comply with them, whether they are incomplete or contain inaccuracies that are misleading, will be excluded from the call for applications.

11. Transfer of rights: The entities to which the teams responsible for the projects benefiting from the financial aid belong, by the fact of having submitted their application to compete for this aid, grant the Palarq Foundation:

1. The right to use their logo linked to the funded project.

2. Image rights over the photographs, videos and graphic material related to the funded project.

3. Right to use images and content from the funded project for the promotion and dissemination of the grants in any other call for applications, within the framework of the provisions of the applicable legislation, to the fullest extent permitted by the General Audiovisual Communication Act 13/2022 of July 7, 2022 [Ley 13/2022, de 7 de julio, General de Comunicación Audiovisual], for communication actions.

12. Confidentiality: The information generated in each call for applications for grants will be subject to the following terms of confidentiality:

1. The names of the participating entities, as well as the content of the projects, will be confidential.

2. The names and details of the projects receiving financial assistance will be made public.